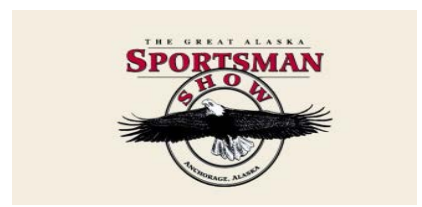


# Rowan Pacific Rim Decorators

**EXHIBITOR KIT /SHOW DATES: March 29<sup>th</sup>-April 1<sup>st</sup>, 2012**

Ph. (907) 276-1818/Fax (907)276-6894

[Maryane@rowandecorators.com](mailto:Maryane@rowandecorators.com)



**DISCOUNT DUE DATE: March 16<sup>th</sup>, 2012**

**PAYMENT POLICY:** We require your credit card to be on file with Rowan Pacific Rim Decorators-orders will not be processed without that information. Payment may be made by checks drawn on a U.S. Funds Account, MasterCard, or VISA or American Express. **Any balance due at the close of the show incurred as a result of show site orders will be billed to your account.**

**ADVANCE ORDERS:** To receive Discount Rates, full payment must accompany your order by Friday, March 16, 2012

**SHOW SITE ORDERS:** Show site orders will be subject to standard Rates and processed only with full payment when placed.

<b>CREDIT CARD AUTHORIZATION</b>		<i>(Information must be Provided)</i>		Expiration Date	
<input type="checkbox"/> Master Card	<input type="checkbox"/> Visa	<input type="checkbox"/> Discover	<input type="checkbox"/> American Express	[ ] [ ] / [ ] [ ]	
Account Number				Security Code	
[ ] [ ] [ ] [ ]	- [ ] [ ] [ ] [ ]	- [ ] [ ] [ ] [ ]	- [ ] [ ] [ ] [ ]	[ ] [ ] [ ] [ ]	[ ] [ ] [ ] [ ]
PRINT CARDHOLDER NAME			SIGNATURE OF CARDHOLDER		

### Calculation of Orders

**TOTAL**



Furnishings and Carpet: ("Chairs and Stools delivered 1/2 hour before show time")

\$



Electrical Service: ("outlet" price includes all 4 days show is open!)

\$

Drayage

\$

Installation/Dismantle Labor

\$

Other Rowan Services (Specify)

\$

**Full Payment in U.S. funds drawn on a U.S. Bank**

**TOTAL**

\$

*To simplify payments & records: Please fill out box below and we will email or fax an invoice & receipt copy to you after closing.*

Charge my credit card in the amount of

\$

Check No.

Date

In the amount of

\$

### Billing Address

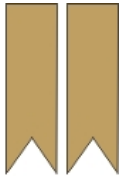
Company		Booth#	
Address			Country
City	State	Zip	
Phone ( )	Fax ( )		
Email			
Mailing Address: if different from above			
City	State	Zip	

### Office Use Only

Date Received	
Check #	
Credit Card	
Total	
Invoice Number	
(Open Balance)	
Posted by:	Date:

**TERMS AND CONDITIONS FOR ALL SERVICES BY ROWAN PACIFIC RIM**

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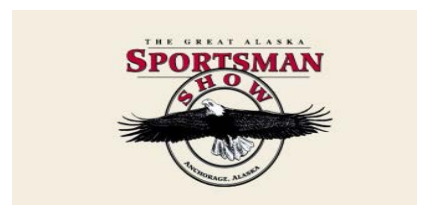


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### DECORATORS TO LESSEES/CUSTOMERS

1. This lease/contract comprises the entire lease/contract between Rowan Pacific Rim Decorators, Inc. (hereafter referred to as the Company) and the LESSEE/CUSTOMER. It is acknowledged that there are no understandings, representations, warranties, promises, verbal or otherwise, pertaining to this lease/contract or to the equipment, which are not incorporated herein expressly by reference or rider attached hereto.
2. Company shall have the right without notice to terminate this contract in the event of breach of any of its terms, conditions or promises.
3. We suggest that you arrange all-risk insurance coverage on your exhibits and materials, as Rowan limits its liability to \$5.00 per article, with a maximum of \$50.00 per each claim situation.
4. TERMS: Please refer to the "Payment Policy" paragraph on the first page of this kit. Unless otherwise arranged through Rowan Pacific Rim Decorators, all prices are net upon presentation.
5. UNPAID BALANCES- For those with credit extended: terms will be net, due and payable upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by ROWAN PACIFIC RIM DECORATORS shall be either applied to reduce the principle unpaid balance or refunded to the exhibitor. This Payment Policy agreement shall be governed by and construed in accordance with the LAWS OF THE STATE OF ALASKA.
6. The person signing this order or an order form at an event for the customer, guarantees payment of the account personally.
7. All charges are earned upon performance by the Company, regardless of subsequent events.
8. The said equipment shall at all times remain and be the sole and exclusive property of the Company and the LESSEE shall have only the right to use it under the conditions here contained. The leased equipment shall not be transferred, leased, used or subject to any person other than the LESSEE. This lease shall not be assigned by LESSEE by his own act or by the operation of law. The equipment will not be removed from said premises and will not be used at any other place or for any other purpose except that stipulated.
9. The LESSEE shall at all times and at his own expense keep the leased equipment in good, safe and efficient working order, repair and condition and shall not permit anyone to injure, deface, or remove it or any part thereof.
10. At the Company's sole option, and without any obligation on its part, Company shall at all times have the right of free access to the lease equipment for the purpose of inspecting it and watching its se or operation or determining the nature and extent of its use.
11. All rental equipment will be subject to a clean-up and damage charge, and LESSEE will be charged for any equipment not available for pickup and return to Company at the close of the event.

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**ELECTRICAL SERVICE:** Your order for “plug in service”-an outlet is good for the entire event. It is not charged by the day. If you order a light, the power comes with it; however, that power is for the light only. 24 hour power is charged at one and a half times the price of the outlet-this service is for those who must keep power to their exhibit (such as a refrigerator) at all times”. Labor is included for the outlets and lights.

ELECTRICAL OUTLETS: 120 VOLTS	Discount	Standard	Quantity	Amt	24* Hour=1.5 x rate-if needed!
0-500 Watts (5 Amps)	\$65.75	\$75.25	_____	_____	_____
501-1000 Watts (10 Amps)	\$75.75	\$85.25	_____	_____	_____
1001-1500 Watts (20 Amps)	\$80.75	\$90.25	_____	_____	_____
1501-2000 Watts	\$90.75	\$100.25	_____	_____	_____
2001-2500 Watts	\$100.75	\$110.25	_____	_____	_____
<b>208 Volts Single or Three Phase (please indicate w/ "S" or "T")</b>					
10 Amps	\$99.25	\$114.25	_____	_____	_____
15 Amps	\$106.50	\$122.50	_____	_____	_____
20 Amps	\$113.75	\$130.75	_____	_____	_____
30 Amps	\$121.75	\$140.00	_____	_____	_____
50 Amps (If over 50 amps, call for Quote)	\$130.50	\$150.25	_____	_____	_____

\*\*\*\*\*24 hour power is for exhibitors needing 24 hour service, for example a refrigerator! \*\*\*\*

### ELECTRICAL LABOR ( 1 Hour Minimum)

Straight time = 7am – 8pm 7days a week	\$58.75	_____	_____	_____
Overtime = 8pm- 7am - 7days a week	\$88.25	_____	_____	_____

### ADDITIONAL EQUIPMENT & SERVICE

500 Watt Overhead Floodlight (Includes outlet and labor)	\$64.25	\$73.50	_____	_____	_____
300 Watt Overhead Floodlight (Includes outlet and labor)	\$58.50	\$67.75	_____	_____	_____
Power Strip	\$13.50	\$15.50	_____	_____	_____
Ground 25ft extension cord	\$10.25	\$11.75	_____	_____	_____
Cube Tab	\$11.25	\$13.00	_____	_____	_____



**AN ELECTRICAL INVENTORY IS PERFORMED BY ROWAN IN THE MORNINGS. ANY ELECTRIC USED BUT NOT PAID FOR, WILL BE CHARGED TO THE EXHIBITOR THE FOLLOWING DAY. “POWER PIRATES” WILL BE DISCONNECTED. POWER WILL NOT BE AVAILABLE UNTIL PAID FOR!**

### Electrical 208 Volt Outlets

Price does not include labor or material, one of which is required if exhibitor’s equipment does not match Rowan’s receptacle.

Hubbell#:

- 3523C, (10A) NEMA#     2510A, (20A) NEMA# L21-20R  
 28101A, (30A) NEMA# L21-30R

Adapter plug to match exhibitor equipment plug:  
 Hubbell/NEMA#: \_\_\_\_\_@ \$42.50

*\*Electrical labor or adapter plug must be ordered for 208 volt outlets. Indicate the manufacturer’s NEMA number of your plug so that Rowan can try to match your equipment\**

**Your electrical service will be “on” at the start of the show. There may be outages as we lay in, so please inform us at the service desk if you need to test your equipment before exhibition. Labor is not required but should be ordered for specialized exhibits, equipment or connectivity needs. One outlet is provided per line per order. You can find your power at the rear of your booth. We are not responsible for fluctuations (or failures), so do bring or rent a power strip/surge protector! The power is turned off one (1) hour after the close of the show (except for those who have ordered 24 hour service).**

**◆ YOUR ELECTRICAL ORDER MUST BE RECEIVED BY MARCH 16<sup>TH</sup> (AT LEAST 10 DAYS) BEFORE MOVE IN TO RECEIVE DISCOUNT PRICE!**

**◆ SHARING POWER BETWEEN BOOTHS IS NOT ALLOWED!**

**◆ THERE ARE NO REFUNDS FOR ELECTRICAL SERVICE!**

**◆ EXHIBITORS MUST PROVIDE THEIR OWN AIR REGULATOR(S), FITTING(S) AND ADAPTOR(S)**

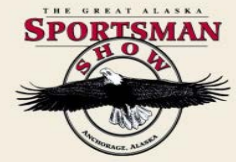
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**FURNITURE AND CARPETING:** Our furniture and carpet choices are designed to offer you maximum comfort and convenience throughout the show, as well as giving your booth an attractive and professional appearance! To ensure proper order fulfillment, chairs, stools, wastebaskets, and other small items are delivered to you a half hour before the show opens.

## CHAIRS

	Discount	Standard	Qty	Amount
Padded Chair - Gray	\$24.75	\$33.00	_____	_____
Padded Arm Chair - Gray	\$32.50	\$48.50	_____	_____
Chrome Folding Chair - White	\$7.50	\$9.75	_____	_____
Padded Stool	\$35.75	\$47.75	_____	_____
Wooden Stool	\$15.50	\$20.75	_____	_____

## TABLES: Round & Cocktail

42" Round Table Draped	\$65.50	\$88.75	_____	_____
42" Round Table Plain	\$28.50	\$38.00	_____	_____
42" Round Counter Draped	\$72.00	\$96.00	_____	_____
42" Round Counter Plain	\$34.25	\$42.00	_____	_____
Cocktail Table (24"d x 15"h)	\$45.50	\$59.38	_____	_____
Writing Pedestal Table (24"d x 30"h)	\$48.50	\$63.13	_____	_____
Café Pedestal Table (24"d x 42"h)	\$50.25	\$65.75	_____	_____

## ACCESSORIES

Wastebasket.....	\$8.25	\$11.00	_____	_____
Sign Easel.....	\$18.75	\$25.00	_____	_____
Coat Tree.....	\$20.25	\$27.00	_____	_____
6' Rolling Garment Rack.....	\$40.25	\$53.75	_____	_____
Chrome Sign Holder (22" x 28")	\$38.50	\$51.25	_____	_____
Bag Stand.....	\$38.50	\$51.25	_____	_____
Literature Rack.....	\$38.50	\$51.25	_____	_____
Chrome Aisle Stanchion.....	\$18.25	\$24.25	_____	_____
2 <sup>lb</sup> Fire Extinguisher.....	\$14.50	_____	_____	_____
Plastic Chain (Price per foot)....	\$1.75	\$2.25	_____	_____
Red velour Rope (Price per ft)	\$3.00/Ft	\$4.00/Ft	_____	_____
8' Tubes and Bases.....	\$11.25	_____	_____	_____
6'-10' Expandable Rail.....	\$14.00	_____	_____	_____
3' Tubes and Bases.....	\$7.50	_____	_____	_____

## DISPLAY PANELS

*PLEASE INDICATE SET UP DIRECTION FOR PANEL(S):*

	<input type="checkbox"/> Vertical	<input type="checkbox"/> Horizontal	Qty	Amount
<b>Perforated Board (Pegboard)</b>				
2' x 8' (White) .....	\$33.00	\$44.00	_____	_____
4' x 8' (White) .....	\$65.00	\$86.75	_____	_____
↑ (Hardware not included-1/8")				
<b>Velcro Display Panel</b>				
2' x 8' (Gray).....	\$35.50	\$47.50	_____	_____
4' x 8' (Gray).....	\$72.50	\$96.25	_____	_____
<b>Pro-Panel</b>				
7' x 38" (Gray).....	\$32.50	\$43.25	_____	_____
↑ (Double Sided, Vertical Only)				
*Vinyl covered panels 1-1/2 times regular price				
<b>Burlap Panel, 4' x 8' (Tan)</b>	\$62.75	\$83.50	_____	_____

## TABLE TOP RISERS

<b>One-Step Risers (8" High)</b>				
4' x 8" One-Step Riser.....	\$17.00	\$22.50	_____	_____
<b>Two-Step Risers (16" High)</b>				
6' x 8" One-Step Riser.....	\$22.25	\$29.50	_____	_____
4' x 16" Two-Step Riser.....	\$20.50	\$25.50	_____	_____
6' x 16" Two-Step Riser.....	\$27.50	\$36.50	_____	_____
8' x 16" Two-Step Riser.....	\$37.00	\$49.25	_____	_____

## DISPLAY TABLES

	Discount Rates	Standard Rates	Qty	Amount
<b>Standard Height (28" High)</b>				
4' x 24" Table-Draped	\$47.00	\$62.50	_____	_____
4' x 24" Table- Plain.....	\$18.25	\$24.25	_____	_____
6' x 24" Table-Draped.....	\$57.50	\$76.50	_____	_____
6' x 24" Table-Plain.....	\$23.50	\$31.50	_____	_____
8' x 24" Table-Draped.....	\$66.50	\$83.50	_____	_____
8' x 24" Table-Plain.....	\$28.50	\$38.00	_____	_____
<b>Counter Height (38" High)</b>				
4' x 24" Counter-Draped.....	\$52.75	\$70.25	_____	_____
4' x 24" Counter-Plain.....	\$29.00	\$38.75	_____	_____
6' x 24" Counter-Draped.....	\$62.00	\$83.00	_____	_____
6' x 24" Counter-Plain.....	\$31.00	\$41.50	_____	_____
8' x 24" Counter-Draped.....	\$72.00	\$96.00	_____	_____
8' x 24" Counter-Plain.....	\$34.25	\$45.75	_____	_____

## TABLE SKIRTS

Table Skirt.....	\$32.75	\$38.50	_____	_____
Counter Skirt.....	\$35.75	\$41.50	_____	_____
Forth Side Skirted.....	\$25.00	\$33.50	_____	_____

## Table Skirting/Fabric Draping Color Preferred:

- Blue     Red     Gold     Brown     Black     Teal     White  
 Forest Green     Dusty Rose     Silver     \*Lime Green

You may only draped in front of the existing fabric  
GASS is draped in Red & White

## FABRIC WALL

36" High Fabric Wall.....	\$5.25/ft	\$6.50/ft	_____	_____
7' High Fabric Wall.....	\$6.50/ft	\$7.50/ft	_____	_____
8' High Fabric Wall.....	\$6.75/ft	\$7.75/ft	_____	_____
11' High Fabric Wall.....	\$9.00/ft	\$12.00/ft	_____	_____

Note: There is no hanging of material off the fabric curtain without prior approval

## BOOTH CARPET

*\*Price includes installation and taping from edge\**

9' x 10' (8' x 10') Carpet.....	\$77.25	\$94.25	_____	_____
9' x 20' (8' x 20') Carpet.....	\$151.50	\$186.50	_____	_____
9' x 30' (8' x 30') Carpet.....	\$234.32	\$267.25	_____	_____
9' x 40' (8' x 40') Carpet.....	\$294.50	\$360.50	_____	_____
*Carpet larger than 9' x 40' please call for quote*				
Custom Cut Carpet ___ft x ___ft	Call for Quote			
Carpet Padding <sub>Sq. Ft.</sub> ___ft x ___ft	\$ .55/Sq. Ft.	\$ .75/Sq. Ft.	_____	_____
Visqueen Covering ___ft x ___ft	\$1.25/Sq. Ft.	\$2.25/Sq. Ft.	_____	_____
Additional Taping <i>per linear ft.</i>	... \$ .80/LF...	... \$1.04/LF..	_____	_____

## Carpet Color Preferred:

- Red     Forest Green     Blue     Black     Gray     Burgundy

## BANNER FRAMEWORK

	10' span	20' Span
Circle Choice	\$ 32.50	\$ 56.75

Vinyl Draping (discount) \$5.00 Per Lineal Foot  
 Vinyl Draping (standard) \$6.75 Per Lineal Foot

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